**AET Find and Replace Addin**

The AET Find and Replace Addin is a more functional version of the Find / Find and Replace dialog box already in Excel. One main difference is that you can find (and select or replace all) cells using more than one field at once. You can also use exclusions that will be ignored.

Please use caution when finding and replacing in cells as there is no undo functionality. I suggest you save your work beforehand and confirm the results are as you expected.

**Save AET Find and Replace in your AddIns folder.**

*This addin is for use with Excel 2007 or later versions only*

C:\Users\*username*\Appdata\Roaming \Microsoft\Addins

Once this is done, click the Office button or File tab (top left corner of Excel), then select (Excel) Options, Add-Ins. At the bottom you will see a drop down list. Make sure Excel Add-Ins is selected, then click Go. If not already visible in the list provided, navigate to the AddIns folder or folder of choice with the Browse button. When ready, tick the check box and close the Add-Ins dialog box.

Then go back to “Excel Options” as above and click “Trust Center”, “Trust Center Settings”. Navigate to “Trusted Locations”, then (if the addins folder is not already shown), click “Add new location” and browse to the folder’s location (see above) to add it to the list.

AET Find and Replace will appear on the AET Utilities tab.

*Note: Microsoft has recently added another security measure. You may also have to unblock the add-in. To do this, open Windows Explorer, right-click the file, and select Properties. Tick the Unblock checkbox, then click the Apply, then Okay buttons.*

**Disclaimer**

Please note that I take no responsibility for any loss or damage experienced from use of my addin. Please use them with all due caution and common sense, test them first to make sure they are compatible with your files and save first before undertaking any large scale projects. If you do find a “bug”, please let me know by [email](mailto:aengwirda@gmail.com) and I will try to solve the problem.

Best Regards,

Andrew Engwirda

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